

# Minutes of meeting of council – 16 February 2023

Laleston Community Council · Published 2023-03-23

Minutes of the Ordinary Meeting of Laleston Community Council held at Bryntirion & Laleston Community Centre on 16 February 2023 commencing at 7.00pm.

**Present:** Cllr's ABerrow, JP Blundell, Z Blundell, J Cook, C Davies, D Harrison, V James, P King, S Philpin, C Smith. I Spiller and C Webster.

**In attendance:** Gail Jewell

1. **19.1180 Council undertook a period of silent reflection.**
2. **19.1181 Apologies for absence.** Cllr S Richmond/
3. **19.1182 Representation from members of the public.** None.
4. **19.1183 Items of business that the Chair deems urgent.** None.
5. **19.1184 To discuss and agree on options for the Community Pantry.**

Due to the fact that the founders of Baobab Bach were in attendance for item 12, the Chair moved this item up the agenda for discussion.

The founders of Baobab Bach outlined requirements for Bryntirion Community Pantry to expand its food provision to include refrigerated food. It was explained to Council that in addition to obtaining the relevant Food Hygiene Course Certificate, there would be temperate checks and a cleaning schedule that would need to be carried out and correctly recorded.

**Resolved:** Following the presentation from Baobab Bach and Member debate, Council agreed:

- To progress with providing refrigerated item to supplement the current ambient supply of food, and that the fact that our Community Pantry is expanding its provisions be advertised.
- That enquiries are made into whether a group training session for the required Level 2 Food and Hygiene course can be provided for volunteers, staff, and Members.
- That all food sales are reported to Council.

6. **19.1185 Declarations of Interest.**

Cllr JP Blundell and Cllr S Philpin – Item 19 – Personal Interest as the School Governor for Bryntirion Infants School.

Cllr D Harrison and Cllr A Berrow – Item 19 – Prejudicial Interest as a Member of Bridgend County Borough Council Planning Committee.

**7. 19.1186 Approval of Minutes.**

**Resolved:** That the minutes of the meeting of Council that took place on 19 January 2023 be approved as a true and accurate record. Proposed by Cllr S Philpin and seconded by Cllr C Webster.

**Matters Arising from minutes:**

**Item 4. 19.1166 Laleston Village Well**

It was confirmed that a lockable steel door to the village well had been ordered.

**Item 15. 19.1177 Cylch Meithrin Gwdihw**

Council reiterated the decision not to allow any items to be stored in the children's toilet area.

**8. 19.1187 To discuss use of Mobile Phones during meetings for illegitimate reasons**

**Resolved:** Council **agreed** to defer this item until the proposer of the motion was in attendance.

**9. 19.1188 To receive quotations, if any.**

<b>Quotations Received</b>	<b>Comment</b>
Supplier A Replace inclusive roundabout at Bryntirion 1 Play Park. Supply and Lay Eco Rubber Mulch at a Bryntirion Playing fields (including removal of grass mats) £17,681.00	<b>Resolved:</b> Council <b>agreed</b> to progress with the quotation received from Supplier A.
Supplier B Replace inclusive roundabout at Bryntirion 1 Play Park. Supply and Lay Eco Rubber Mulch at b Bryntirion Playing fields (including removal of grass mats) £24,038.00	
1 c Supplier C No response	

3 Supplier A Supply & Lay Eco Rubber Mulch at **Resolved:** Council **agreed** to  
a Broadlands Teenage Park (including removal of progress with the quotation  
Safagrass) £14,798.00 received from Supplier A.

3 Supplier B Supply & Lay Eco Rubber Mulch at  
b Broadlands Teenage Park (Including removal of Safa  
£22695.00

3 Supplier C – No response  
c

**10. 19.1189 To consider and agree to the installation of 2 floor standing bins for the underpass in Broadlands.**

The Chair (item proposer) changed the motion to state 'To consider and agree to the installation of 1 floor standing bin for the underpass in Broadlands'.

**Resolved:** Council **agreed** to place a floor standing bin at the bottom of the Broadlands Steps, close to the underpass in Broadlands. Members also **agreed** that it would be beneficial to record where there are bins throughout all ward areas, to assist with locating where future provision of bins may be required.

**11. 19.1190 To consider installing additional grit bins.**

**Resolved:** Council **agreed** that prior to any additional grit bins being purchased, as outlined above, that a record of where grit bins are currently in situ, be presented to Council, to enable Members to highlight where there is a current requirement throughout all ward areas.

**12. 19.1191 To receive any updates relating to the Warm Café.**

The Clerk explained that nearly every visitor to the Community Pantry on the previous Thursday, stayed for a coffee and was also attended by the local PSCO's.

The Clerk further explained that the Community Development Officer had been successful in obtaining funding via Bavo to support the current Warm Café provided by Council.

**Resolved:** Council **noted** the update relating to the Warm Café footfall and successfully obtained funding and **agreed** that the Community Development Officer should continue to undertake a short survey to gauge what activities members of the public would like to see be offered alongside the Warm Café.

**13. 19.1192 To agree on placement for additional Christmas Lighting for 2023/24**

The Chair explained that the map detailing the current placement of Christmas Lights had not yet been provided by Centregreat and went on to explain that Blachere were currently holding a provisional order of additional lights for 2023/2024 which were on offer.

**Resolved:** Council **agreed** to:

- defer discussions regarding placement of additional Christmas Lighting until the map detailing current arrangements is received.
- utilise the buy one and get one free offer from Blachere and purchase the additional lighting for 2023/24.
- Ask that the Finance Committee allocate a spend of £3,711.00 for the additional lights.

#### **14. 19.1193 To discuss the Masterplan for Bryntirion Playing Fields.**

Several options were discussed for inclusion in the Masterplan for Bryntirion Playing Fields.

A Member outlined that a conversation had taken place with the Head of Youth Services and that they had offered to undertake a consultation with 11 – 18-year-olds on behalf of our Council, to allow the age group the opportunity to shape Council's thoughts and ideas around their needs and aspirations.

**Resolved:** Following discussion, Council **agreed**:

- That following a site visit undertaken by some Members of Council to a skate park in Mumbles, that contact be made with the local Community Council and Consultant that worked on the project to agree on a design prior to consultation.
- That the plan should be widely consulted upon and that the design should look to include provisions for all members of the public and for all ages.
- To explore the offer from the Head of Youth Services to undertake a consultation with 11 – 18 year olds on provisions to be included in the Masterplan for their age group – in particular the skate park as previously discussed and agreed at Council.

#### **15. 19.1194 To discuss and agree on introducing recognition of members of the community who reach 100 years of age.**

**Resolved:** Council **agreed** to defer this item until the proposer of the motion was in attendance.

#### **16. 19.1195 To receive an update on Bryntirion & Laleston Community Centre.**

The Clerk provided an update on staffing, which included a member of staff currently being

absent from work due to illness and that another member of staff is soon to be off work to undergo eye surgery. It was highlighted that both members of staff would require lighter duties on their return to work.

**Resolved:** Following discussions, Council **agreed** to the deletion of all cleaning aspects from both the Facilities Officer and Assistant job descriptions and asked that the working hours are reduced to reflect the decrease in responsibilities. Council further **agreed** that the Clerk explore outsourcing the cleaning to an external company.

**17. 19.1196 To consider installing a tiered planter in Laleston next to the commemorative bench which was previously agreed for both Llangewydd Road and Broadland site.**

**Resolved:** Council **agreed** to purchase and install a tiered planter in Laleston.

**18. 19.1197 To receive correspondence, if any.**

#### **Correspondence Received**

#### **Comment**

Ballot for Town & Community Council Representation on Bridgend Local Access Forum. Council is asked to rank the nominees in order of preference. Cllr J Coles – Garw Valley CC, Cllr D Unwin – Merthyr Mawr CC, Cllr B Doughty – Pencoed TC, Cllr J Pratt – Porthcawl TC Cllr Y Walton-Davies – St Brides Minor CC.

**Resolved:** Council **agreed** to rank the nominees in order of the following preference: 1) Cllr D Unwin 2) Cllr B Doughty 3) Cllr J Pratt 4) N/A 5) N/A

The Clerk provided an update relating to advice received regarding the separation of Biodiversity and Community Wellbeing from the Project Management Committee, which was to not amend until the Annual Meeting of Council.

**Resolved:** Council **agreed** to not make any changes to the remit of the Project Management, Community Wellbeing and Biodiversity Committee until the Annual Meeting of Council in May, although Members **agreed** to extend the number of Members able to sit on the Committee within its terms of reference until a separation is made in May.

**19. 19.1198 To consider Planning Applications.**

Cllr's A Berrow and D Harrison left the meeting for discussion on this item.

## Planning Application

## Comment

Planning Application No.: P/23/14/FUL Applicant: Bryntirion Infant School  
Location: Bryntirion Infant School Bryngolau Bryntirion CF31 4DD Proposal:  
Siting of container for use as shop (Pay as you Feel), container for storage and  
raised planting beds Date: 30 January 2023

No  
objection.

Planning Application No.: P/23/31/FUL Applicant: Mr & Mrs Kehoe Location: 21  
Heol y Fronfraith Fawr Broadlands Bridgend CF31 5FR Proposal: Remove  
conservatory & kitchen/utility projection; construct single storey rear  
living/dining/kitchen/utility room extension; single storey side extension to  
garage to form gym Date: 3 February 2023

No  
objection.

There being no further business, the meeting ended at 8.43 pm. The next meeting will be held on Thursday 16 March 2023 and will commence at 7.00pm.