

Agenda – 27 May 2021

Laleston Community Council · Published 2021-05-22

May 2021

NOTICE IS HEREBY GIVEN that The Annual Meeting of LALESTON COMMUNITY COUNCIL will be held remotely in accordance with the provisions of the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020, on Thursday 27 May 2021 at 6.00pm. The agenda for the meeting is set out below:

- 1. Election of Chairperson 2021/2022**
- 2. Election of Vice Chairperson 2021/22**
- 3. Council to undertake a period of silent reflection**
- 4. Apologies for Absence**

To receive apologies for absence from Members

5. Committees

- a) Appointment of any New Committees*
- b) Appointment of Members to Committees*
- c) Appointment of Chairs to Committees*
- d) Review Terms of Reference for Committees*

6. Appointment of Representatives to External Bodies

- a) The Town & Community Council Forum*
- b) The local School Governing Bodies*
- c) Blandy Trust Management Committee – 2 Members*

7. Review and adopt a) Standing Orders and b) Financial Regulations

8. Review inventory of land and other assets including buildings and office equipment

9. Confirm arrangements for insurance cover in respect of all insurable risks

10. Review the councils and/or staff subscriptions to other bodies

11. Review of the Council's complaints procedure

12. Review of the Council's policies and practices in respect of its obligations under Freedom of Information and Data Protection legislation

a) Publication Scheme

b) General Data Protection Regulation (GDPR) Privacy Notice

c) Data Protection

13. Review Council's policy for dealing with the press/media

14. Review the Council's employment policies and procedures

a) Grievance procedure

b) Disciplinary procedure

c) Equality and diversity policy

d) Health and safety policy

e) Annual leave policy

f) Sickness absence policy

g) Bullying and harassment policy

h) Whistleblowing policy

i) Training Policy

j) Capability Policy

15. Review the Council's expenditure incurred under S.137 of the Local Government Act 1972

16. Determination of Time and Place of Ordinary Meetings of Council up to and including the Next Annual Meeting

17. To approve Members allowances for the 2021/22 financial year in accordance with the Independent Remuneration Panel (IRP) for Wales recommendations



Gail Jewell

Clerk to Laleston Community Council

Clerk

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