

In line with the Local Government and Elections (Wales) Act 2021 these minutes are duly published as draft and will be formally agreed at the next meeting of the Committee.

Laleston Community Council

Minutes of the Finance and Facilities Committee held on Thursday 2nd July 2026,
at 7pm in Blandy Hall

In Attendance: Cllrs S. Philpin (Chair), I Spiller, V.James, Cllr D.Harrison. S. Richmond, M.Smith

Geraint Thomas - Clerk
Gail Jewell- RFO

1. Apologies

There were no apologies.

2. Declaration of Interest

To receive declarations of personal and prejudicial interest from Members /Officers in accordance with the relevant Codes of Conduct

Cllrs. I Spiller and D. Harrison declared prejudicial interest should any relevant Planning issues/ matters were to be raised as they were BCBC members
Cllr I Spiller declared a personal interest should any matter related to the Broadlands Fun Day be discussed.

3. Approval of Minutes

To receive the minutes of the meeting held on 4th June 2026 and deal with any points of clarification.

RESOLVED to accept the minutes of the meeting held on 4th June 2026 as a true record, noting the clarification raised by Cllr I Spiller in respect of the refund for the hire of the generator for the Broadlands Fund Day 2025 which the RFO had now been received

4. To consider any requests for Financial Assistance/ Facilities

NONE had been received however the Clerk would be referring to certain under Item 8 on the Agenda

RESOLVED to note

5. To consider in detail the Internal Audit Report in respect of the end of year accounts 2025/2026

The Internal Audit Report was considered in detail by the Committee and was referred to the Committee by the Clerk.

The Clerk and RFO commented on the contents of the report and in particular the recommendations contained therein.

Members of the Committee also questioned the matter of the imbalance within the cash book referred which the RFO duly responded that that had been sorted out with the Internal Auditor post receipt of the report.

RESOLVED to accept the contents of the report and implement the recommendations contained therein .

6. To receive an update on the Council's Insurance cover for 2026/2027

The Clerk stated that the premium for 2026/26 had been reduced albeit the asset register had been updated with more information.

RESOLVED to accept the premium as per the invoice received and to note the reduction .

7. To receive a report from the RFO on matters relating to the Creditors List and Expenditure for May 2026 and compared with the Budget this year.

- List of Creditors paid during May 2026
- Comparison of costs between the current expenditure and budget
- Comparison of costs between 2025 and 2026

Concerned was expressed about the level of unrepresented cheques and payments received.

RESOLVED

1.to accept the documents and verbal report of the RFO with thanks

**2. To amend all the necessary paperwork to include the following
“ all invoices must be paid within 30 days of the date of the invoice”**

8. To consider any other matters at the discretion of the Chair of the

Update on CAT Transfer of Bryntirion Fields

The Clerk referred to the ongoing matter of the CAT Transfer of Bryntirion Fields is still yet to be finalized by BCBC.

Skatepark

The Clerk is seeking quotations for the provision of the Skatepark at Bryntirion Fields

Council's Website

The Clerk reported that the revised Council Website is now live from today's date i.e. 2nd July 2026 and is now being controlled by the Office Manager

October Training session

The Clerk has agreed with Mr Paul Egan (OVW) the subject of the training session in October will be "The LAW".

RESOLVED to note the update of the four foregoing matters

Email received from Cllr J-P Blundell

The Clerk referred to the email received from Cllr Blundell which contained requests for facilities

In respect of the contents of the email discussed at the meeting, the following was RESOLVED

In respect of Item 1. it was resolved to support the application made by the resident to BCBC for the planting of the tree on land outside the property, but LCC is not prepared to undertake the future maintenance of the tree.

In respect of Item 2 . It was resolved to support the request subject to appropriate finance being made available in the Budget for 2027/28

In respect of Item 3. LCC is currently aware of the state of the play area and equipment at Bryntirion Fields and it was resolved that the necessary work be undertaken to improve the area.

Cllr D. Harrison raised a similar query about the grassed areas along Llangewydd Road and the lane

Other members raised the queries about certain areas that also needed to be addressed.

It was RESOLVED that the Council's contractor be contacted to deal with this matter and the areas outside the One Stop Shop in Bryntirion and Broad Oak Place which were the responsibility of LCC.

There being no further matters received, the Meeting closed at 7.30pm

Signed by Chair as correct record.....