

In line with the Local Government and Elections (Wales) Act 2021 these minutes are duly published as draft and will be formally agreed at the next meeting of the Committee.

Laleston Community Council

Minutes of the Finance and Facilities Committee held on Thursday 4th June 2026,
at 7pm in Blandy Hall

In Attendance: Cllrs S. Philpin (Chair) I Spiller, V.James,

Geraint Thomas - Clerk
Gail Jewell- RFO

1 Apologies

Apologies received from Cllr D.Harrison. S. Richmond, M.Smith

2.Declaration of Interest

To receive declarations of personal and prejudicial interest from Members /Officers in accordance with the relevant Codes of Conduct

None were declared

3. Approval of Minutes

To receive the minutes of the meeting held on 7th May 2026 and deal with any points of clarification.

RESOLVED to accept the minutes of the meeting held on 7th May 2026

4.To consider the review and clarity of Terms of Reference for this Committee

The Clerk reported that he had updated the Terms of Reference for the Committee in line with what had been agreed by the Council previously

RESOLVED to accept the revised/updated terms of reference for the Finance Committee

5. To consider and clarify revised Standing Orders

The Clerk and RFO had the reviewed the Standing Orders for the Council. The Clerk clarified the changes that had been made including emphasis on what was now to be done in relation to electronically circulated information for Councillors, which had not been operating to date.

**RESOLVED to accept the changes /clarification given by the Clerk and
RECOMMEND to the Council acceptance of the revised Standing Orders.**

**6. To consider costs associated with the resurfacing of the Right of Way from
Blandy Road to Dove Close(THE PATH)**

The Clerk referred to the fact that there was an outstanding matter in relation to the maintenance and upgrading of this Path.

The Clerk confirmed that the Path was a designated Right of Way and he had been in correspondence about the Path with the Rights of Way Officer in BCBC .

The Clerk also stated that he has submitted a grant application to BCBC under the Community Fund , to upgrade the Path and was awaiting the outcome.

The Clerk pointed out that there was no provision within the Budget for 26/27 for this Path. However, there was a need for this path to upgraded etc as it was considered to be in such a state that it needed to be addressed.

The Rights of Way Officer , in an email, thanked the Council for their endeavours regarding the Path and was prepared to fund of 50% of the cost of the upgrading,

The cost of upgrading being circa £25k.

If the grant application was unsuccessful LCC would have to find 50% i.e £12500

RESOLVED to await the outcome of the grant application to the Community Fund before any further decisions are made.

7. To consider any requests for Financial Assistance/ Facilities

NONE had been received

8. To receive a report from the RFO on matters relating to the Creditors List and Expenditure to date compared with the Budget, and agree a way forward

The RFO had circulated relevant documents prior to the meeting.

The RFO also distributed the following documents at the meeting which were the subject of detailed discussion

- * Bank reconciliation statement as at 30th April 2026
- List of Creditors paid during April 2026
- Comparison of costs between the current expenditure and budget
- Comparison of costs between 2025 and 2026

Following discussion and the verbal report given by the RFO on the current financial situation of the Council, including the need to add / amend provision

for £47000 into allocated reserves for unpaid invoices for Laleston & Barnes Avenue playparks .

The RFO also indicated that there is to be an ongoing cost in relation to the maintenance of the Boules Court and surrounding areas. The cost associated would be £800 and cover a sequence over the next few months of maintenance etc.

RESOLVED to accept the documents and verbal report of the RFO with thanks

9. To consider any other matters at the discretion of the Chair of the

Update on CAT Transfer of Bryntirion Fields

The Clerk referred to the ongoing matter of the CAT Transfer of Bryntirion Fields.

The Clerk reported that a revised design had now been agreed with BCBC in accordance with the CAT Officer's/BCBC requirements. The revised design would now be referred to the CAT Steering Group in BCBC for approval or otherwise.

The concerns expressed by the members of the Committee were duly noted for the future should the CAT transfer of the Fields be agreed.

RESOLVED to await the outcome from BCBC regarding the CAT transfer of Bryntirion Fields to LCC. If the outcome is positive administrative/operational matters relevant to the Fields be further considered.

Recognition of Past Chairs of the Council etc

The Clerk reported that he had been in contact with Fattorini with regard to supplying medallions to recognize past Chairs of the Council for their work during their year of Office. It is proposed to provide a medallion as the form of recognition (a sample have been produced)

Also the Clerk had asked Fattorini to provide pins for all Councillors of the Council and Staff.(a sample having been provided)

The total cost of providing a recognized number of medallions and pins was £1300

RESOLVED to recommend the provision of medallions and pins to the Full Council

There being no further matters received, the Meeting closed at 7.50pm

Signed by Chair as correct record.....