

In line with the Local Government and Elections (Wales) Act 2021 these minutes are duly published as draft and will be formally agreed at the next meeting of the Committee.

Laleston Community Council

**Minutes of the: Allotments Biodiversity meeting held on the
28th May 2026**

In Attendance; Cllrs A. Berrow,D.Harrison,,M.Fouracre

Representing the Allotments : Gary Williams,
Jonothan Hughes

Also Present Geraint Thomas , Clerk

1. To receive apologies for absence.

Apologies were received from Cllr. M.Smith, C.Webster, V. James(ex Officio)
Office Manager—Sarah Davies

2. To receive Declarations of Interest (if any) of Members in respect of the business to be transacted.

NONE

3. Approval of Minutes

To receive the minutes of the previous meeting held on the 17th March 2026 and to consider any points of clarification not included on the Agenda.

RESOLVED to accept the minutes as a true record

4. To receive the Council policy on Civility and Respect

The Clerk referred to the Council's recent policy on Civility and Respect
This was circulated with the Agenda
The Clerk asked for any questions on this.

RESOLVED to note and comply with the Council Policy on Civility and respect as circulated

5. To receive an update on the Complaint following investigation and referred to at the last meeting.

The Clerk reported that resulting from the investigation process carried out by himself and the Office Manager, the complaint had been formally withdrawn.

RESOLVED to note the position

6. To consider the following Policy

The Clerk referred to the paper circulated by the Office Manager regarding Burner Bins and Fires at the Allotments

RESOLVED to accept the Policy and remit it to all allotmenters.

7. To consider maintenance issues at the Allotments

Mr J. Hughes stated that there were no maintenance issues that needed to be addressed.

However, Mr Hughes did indicate that the tree issue needed to be resolved and the Wildflower area in Car park needed some attention

Mr Hughes made reference to the private hire of skips at the Allotments and small diggers being used on site

Resolved 1) the Council to engage a contractor to carry the crown reduction of the tree.

2) further investigation be undertaken regarding the Wildflower area in the Car Park

3) Private hire of Skips and diggers at the Allotments need to have the authority of the Council beforehand

8. To consider the installation of a defibrillator at the Allotments

RESOLVED unanimously agreed to install a Defibrillator at the Allotments and that training in its use be provided.

9. To receive any recommendations from other Committees or Council.

The Clerk issued a revised terms of reference of the Committee to those in attendance.

The changes were agreed at the recent AGM of the Council and would be implemented immediately.

Representatives from the Allotmenters ,believed that the change to co-opt representatives was undemocratic and stated that they were totally opposed to the change on this basis.

RESOLVED 1) to note the objection raised

2) The clerk to receive written objection from the representatives so that he could inform the Council accordingly.

10 To review the Committee's Meeting dates if necessary and consider any matters relevant to the Committee for discussion at the next meeting

RESOLVED to hold future meetings of this Committee on the scheduled dates @ 6.30pm

11. At the discretion of the Chair .to consider any other items

The Clerk raised the following matters:

A) BIO diversity webinars organised by OVW

RESOLVED that the Clerk would clarify with OVW whether Allotmenters could access to the webinars. If so the schedule of webinars be circulated

B) Weed Control on Plots etc

There was some concern expressed about the perceived neglected plots by Allotmenters for varying reasons and reactions from allotmenters who had received notices about the standard of their plot(s)

RESOLVED that if any Allotmenter is experiencing difficulties with attending to their designated plot then they should contact the Office Manager so that appropriate and necessary empathetic action is taken This resolution be notified to All allotmenters

Meeting ended @ 7.45pm

Next scheduled meeting 23rd July 2026 @6.30pm at Blandy Hall

Signed Chair of the Committee as a true record.....